

ST. MONICA PASTORAL COUNCIL MINUTES

March 23, 2010

Members Present:

Fr. Tim Luschen	Chris Pribil
Tony Orel	Angel Baker
Nicole Owens	Julie Ridlon
Ladine Kunnanz	Cathy Krittenbrink
Charlie Bohan	Helen O'Connor
Jim Carel	Lee Hunt
Andy Cobb	

Members Absent: Theresa Hild, Aquilino Chavez, Virginia Hogue, Katie Gordy, Gayle Stanfill

Guests Present: John Martin, Strategic Plan Advisor (Ex-Officio)

Order of Business

1. **Call to Order / Prayer:** The meeting was called to order at 7:10 p.m. by Pastoral Council Chairman Tony Orel. The meeting was opened with the Prayer for Vocations led by Father Tim.
2. **Minutes / Correspondence:** The minutes for the February meeting were approved as read. There was no correspondence.
3. **Old Business:**
 - a. **How's Your Life Committee:** Father Tim reported that the turnout for the listening sessions had been lighter than expected, with only about 60 people attending so far. More listening sessions are being scheduled. John Martin asked Father Tim if he felt the concerns expressed by these 60 people represented the needs of the entire parish. Father Tim replied that attendance at the listening sessions comes down to interest, but there were specific concerns that were expressed at more than one listening session. Tony Orel asked if the Pastoral Council needs to address any of these issues at this time. Father Tim replied that there is nothing that the Pastoral Council needs to address at this time. Nicole Owens commented that since we are getting ready to work on preparing a survey to set goals for the strategic plan for the parish, perhaps we should include questions related to the concerns raised during the listening sessions to get additional feedback from the entire parish. It was suggested that we keep the survey short and consider using survey monkey as one venue for administering the survey.

b. Pastoral Council Constitution: Charlie Bohan reported that the process of revising the constitution began last fall when the Pastoral Council saw a need to make some changes in order to be able to function in full compliance with our constitution and to incorporate a goal-setting process that would reflect our role as a visioning council for our parish. The current draft has incorporated the changes agreed upon at the last Pastoral Council meeting. Ladine Kunnanz led discussion regarding the incorporated changes and the resolution of some additional conflicts found within the document. During the discussion, Angel Baker questioned the need for such a detailed document and the need for Breaking Open the Word and the Shared Wisdom process. Father Tim replied that this revised constitution will provide specific guidelines for us to use when we need to work through more difficult processes. He said this will be especially important now that we are nearing the point when the church will be paid off and discussions are inevitably going to include whether or not we should begin plans for a school here at St. Monica's. This revised constitution must still be submitted to the archdiocese for approval and it may come back to us with recommendations for further changes. Once the rest of the changes were agreed upon, Charlie asked for Pastoral Council approval to submit the revised constitution to the archdiocese. Agreement was by consensus. Ladine will finish the agreed-upon changes from this meeting and send it to Father Tim, who will write a cover letter and send it to the archdiocese.

4. New Business:

a. Strategic Plan: Charlie Bohan asked whether or not we should organize a Strategic Plan ad-hoc committee to get the discussion started regarding our long-term goals for the parish. Father Tim stated that this would be a good time to get it started. Charlie, Nicole Owens, Tony Orel, Ladine Kunnanz, and John Martin agreed to serve on the committee. The committee will meet before next month's Pastoral Council meeting. The initial focus will be on developing a parish survey that will provide us with valid input from parishioners regarding long-term goals for the parish.

b. Plans for Additional Space: Chris Pribil presented the recommendations of the building space committee investigating our immediate need for additional meeting space. A preliminary sketch of the plans for an addition to the west side of the parish hall is included in the Building and Grounds Board report. That proposed addition could be made larger by expanding further to the south, but that might interfere with the location of the air conditioner and the entry to the kitchen. However, with the current archdiocesan requirements for capital expansion funding, it could take a year or more to save enough money to start building the addition once the church note is paid off. Because of our immediate needs for additional meeting space, the committee recommends that the metal building currently housing the youth room and providing storage for the mowers and lawn maintenance equipment be brought up to current code and renovated to include a larger meeting space for the youth group and RCIA and temporary meeting rooms. The mowers and maintenance equipment would have to be stored in rented temporary storage containers until the new addition is completed. At that time, the mowers and maintenance equipment could be moved back into the metal out-building. Andy Cobb asked if it would be better to rent temporary

buildings for meeting space and leave the mowers where they are, but Chris responded that the committee found the proposed renovation of the metal out-building and temporary storage of the mowers and maintenance equipment to be the most practical and cost effective. Helen O'Connor asked how many temporary meeting rooms could be made in the out-building. Chris said once the space needed for the youth group and RCIA is determined, they will be able to determine the number of other temporary rooms and their sizes. Andy asked if the plans for the new addition have taken into consideration previous architectural plans and underground utilities. Father Tim said it is in line with second set of plans. Chris requested the permission of the Pastoral Council to go forward with plans as presented. Members of the Pastoral Council agreed by consensus.

5. Announcements:

- a. Andy Cobb reported that some of the parish directories have been handed out to those who had their pictures taken. Abbreviated versions of the directory that do not include pictures will be made available once the picture directories have been handed out.
- b. Ladine Kunnanz reported that the emergency first aid kits are now stocked and available for use. One is located under the stairwell in the parish hall and the other is in the usher's closet in the narthex of the church. Father Tim said AED's are still in the works. Committees will be given emergency preparedness information packets as soon as they are completed.
- c. Helen O'Connor reminded us that the upcoming parish clean-up is for the outside of the premises only - no inside work is scheduled.
- d. Tony Orel said our next Pastoral Council meeting is scheduled for April 27th.

6. Closing: The meeting was closed with a prayer led by Father Tim at 8:38 p.m.

Respectfully submitted,

Ladine Kunnanz

Pastoral Council Secretary