

# ST. MONICA PASTORAL COUNCIL MINUTES

## February 23, 2010

### Members Present:

Fr. Tim Luschen	Angel Baker
Katie Gordy	Julie Ridlon
Tony Orel	Cathy Krittenbrink
Ladine Kunnanz	Gayle Stanfill
Charlie Bohan	Helen O'Connor
Jim Carel	Andy Cobb
Aquilino Chavez	

**Members Absent:** Deacon Lee Hunt, Nicole Owens, Theresa Hild, Chris Pribil, Virginia Hogue

**Guests Present:** Carmen Snow, Hispanic Ministries Coordinator, and John Robin, Finance Board representative

- 1. Call to Order / Prayer:** The meeting was called to order at 7:05 p.m. by Pastoral Council Chairman Tony Orel. The meeting was opened with the Prayer for Vocations led by Father Tim.
- 2. Welcome:** John Robin was welcomed as the representative for the Finance Board this evening.
- 3. Minutes / Correspondence:** The minutes were approved after correction of a spelling error. Father Tim shared correspondence from the archdiocese regarding the party for Archbishop Beltran celebrating his 50<sup>th</sup> year of ordination. The celebration will be on May 15<sup>th</sup> at 11:00 a.m. at the youth camp. Information will be available in the bulletin
- 4. Old Business:**
  - a. How's Your Life Committee:** Father Tim reported that dates for house meetings and listening sessions have been scheduled. Beginning this weekend, sign-up sheets will be available in the narthex after all masses. The goal is to have parishioners meet in small group. Hopefully these sessions will bring together those who are not very involved with those who are involved in many ways in the parish to focus on issues and concerns facing our parishioners and their families.

**b. Constitution:** Charlie Bohan reported that feedback from Deacon Lee has been incorporated into the original draft. Andy Cobb submitted additional ideas this past week, many of which were issues regarding clarification. Charlie explained that we are looking at revising our constitution because the pastoral council saw a need to have a constitution that better reflects the true workings of our council as a visioning council. Our current constitution does not have functional processes in place for goal-setting and strategic planning. Through the addition of Shared Wisdom and Breaking Open the Word to our constitution, we hope to provide a guide for problem-solving and discernment as well as bring more spirituality and faith-sharing to our pastoral council. We also hope to bring more continuity to the pastoral council by having the vice chair and assistant secretary serve as apprentices in preparation for serving as the chairperson and secretary, respectively, upon affirmation by the pastoral council for the following year. Father Tim asked Andy Cobb to share his concerns about the proposed revisions. Andy responded that one area of concern is the executive committee and officers of the pastoral council, specifically the references to the pastor's position as president of the pastoral council. Angel Baker stated that she believes that it can be confusing to have both a president and a chairperson. Using pastor, instead of president, clearly indicates who the leader of the pastoral council is. Tony Orel added that it makes sense to use pastor, as our purpose is to council the pastor. Andy followed with another area of concern, that of having our youth represented on the pastoral council. He feels we should consider lowering the age requirement and add a youth representative so they have the opportunity to learn how the pastoral council works. Julie Ridlon responded that we did have a youth representative at one time, but it did not work out very well. Katie Gordy added that representing the youth is her responsibility on the council. Ladine Kunnanz stated that Holly Barron, as our Youth Ministry Coordinator, could also attend the pastoral council meetings to represent the youth and that any of the youth can attend our meetings as guests. Father Tim responded that the archdiocese has stated in its pastoral council directives that members should be 18 years of age, but suggested leaving open the possibility of adding a non-voting youth representative in the future. Andy further suggested that our constitution include requirements for each board to have officers like the pastoral council. Ladine responded that each board has their own constitution that they must operate under and any such changes must be made to those documents. Andy followed with the suggestion that we include a statement indicating that a person can only hold one position on the pastoral council, serving as a board chair or as a member-at-large. Angel Baker said she supports the idea of establishing a 7-day time frame for sending out minutes for our meetings. Even though minutes cannot be approved and posted until the next meeting, this would give those who were in attendance a chance to review the minutes while the meeting is still fresh in their mind. Also, those who were unable to attend the meeting would be informed. Next, discussion

centered on the proposed revision that pastoral council members that miss three meetings in a row be replaced. The consensus was to leave that to the discretion of the pastor. Andy's final point of concern was the time frame for goal-setting. After discussion, all agreed that it should be worded so that time frames for goals would not be specific, but would be agreed upon as goals are established. Charlie Bohan passed out copies of the Shared Wisdom booklet for council members to look over. He has purchased the book and hopes to use it as an initial guide when we implement this new process for problem-solving and discernment. It was decided that Tony Orel and Ladine Kunnanz would meet with Charlie and Nicole Owens to finalize the revisions. We hope to get the final draft out to all pastoral council members at least 10 days prior to our next meeting so it can be approved at our next meeting and sent to the archdiocese for final approval.

- c. **Directories:** Andy provided quotes and options for printing. He recommends using Print and Promo Solutions, who provided us with the best price and are members of our parish, for printing the directories. He is willing to do the directories on CD himself. Directories will be given at no charge to members of the parish who have their picture in the directory. Additional copies will be available for purchase. New parishioners will receive directories on CD. The expense for printing the directories and making CDs was approved by consensus.
- d. **Security:** Father Tim reported that we will refer to this as our emergency preparedness plan in the future, so as to lessen any anxiety related to the use of the word "security". He met with Dennis Kunnanz and Jerry Krittenbrink about putting together a packet detailing locations of phones, exits, first aid kits, fire alarms and extinguishers, storm safety, etc., that could be provided to all groups who use our parish facilities. Dennis is getting prices for AED's. Angel Baker asked about the cost of AED's, since we have never needed something like that here. Katie Gordy replied that if it saves the life of someone in our parish, the cost will be worth it. Gayle Stanfill asked how they would be secured so that no one would be tempted to play with it. Tony Orel replied that the AED's probably come in some sort of secured case, but we will make sure they are as secure as possible, while still being accessible in an emergency.
- e. **Space:** Katie Gordy asked if plans had been made for enlarging the St. Anthony room. Father Tim said that she will need to contact Chris Pribil, Building & Grounds Chair, for more information, as he was not able to attend our meeting this evening.
- f. **Finance:** Father Tim said that board chairs will be contacted by the Finance Board regarding their budgets. The Finance Board is asking each board to cut 5% from last year's budget. Katie Gordy said that since she is the director of religious education, she would like to make sure she gets the Education Board budget this year. Carmen Snow asked which board covered the Hispanic Ministry. Father Tim said that it is not under one board, but she will be contacted by the board chairs for anything related to the Hispanic Ministry.

**5. Announcements:**

- a. Our next meeting is on Tuesday, March 23<sup>rd</sup>.
  - b. After Easter, Jaimee Zorio is stepping down as our RCIA Director. Fayelene O'Connell has agreed to fill that position. Robert Shafer is the new coordinator for perpetual adoration.
  - c. Our Lenten Penance service is this Sunday evening and the Lenten Mission is next week on Monday, Tuesday, and Wednesday.
- 6. Closing:** The meeting was closed with a prayer led by Father Tim at 8:12 p.m.

**Respectfully submitted,**

**Ladine Kunnanz**

**Pastoral Council Secretary**